

GETTING STARTED

Create company

SUMMARY:

This document briefly describes how to set up businesses.

Companies are central to Ubidogy when it comes to billing, security, and many other functionalities.

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Ubidogy A/S

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 **UBIDOLOGY**

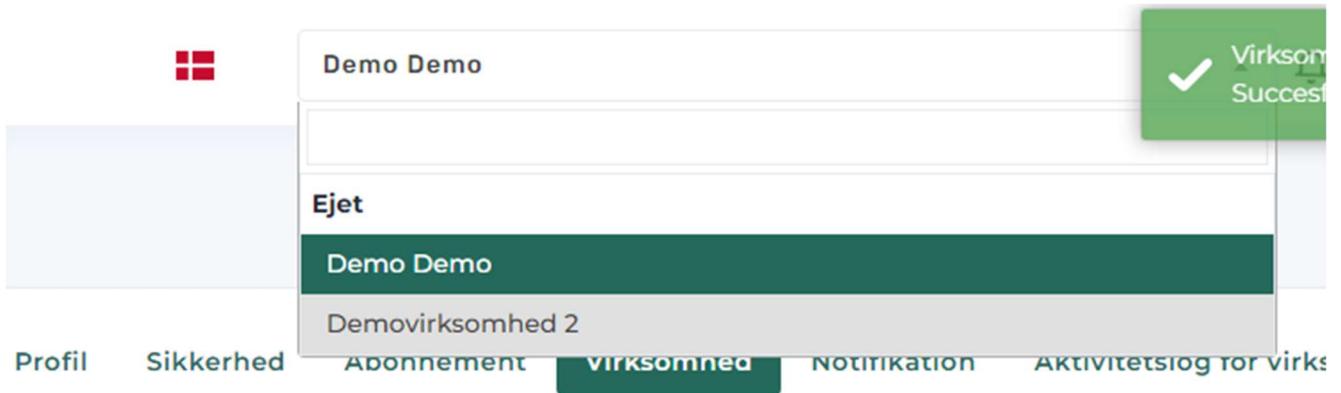
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One of the cool features of Ubidogy is that you only need a subscription, even if you have several companies you want to sign for.



In the above example, we can see a user who has two companies (Demo, Demo, and Demo Company 2).

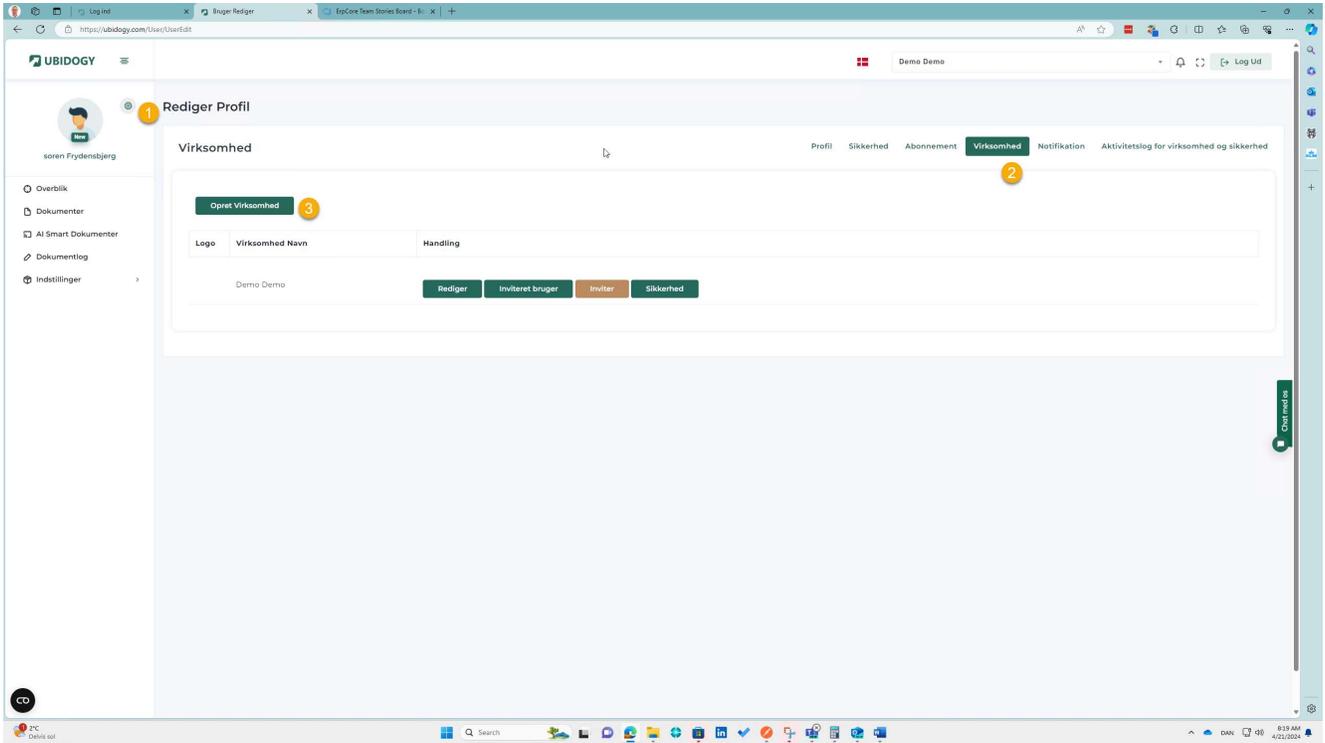
Note that it says owned. A user can also be invited to other companies so they can work with them.

This provides great flexibility.

An important thing for every business you do is that you can decide where documents should be stored.

Currently, there is the possibility of both own storage on Microsoft Azure or on Ubidogy's storage. This is described further down in the document.

You create companies by pressing the gear next to the user (1) in the image below. Then you choose Company (2) and then you get a list of the companies you have today.



When you press "Create company" you will get the following screen:

Create ×

Company Name 1 GLN Number

Logo No file chosen

Website Email

Address 1 2 Address 2

Invoicing currency 3 Region 4

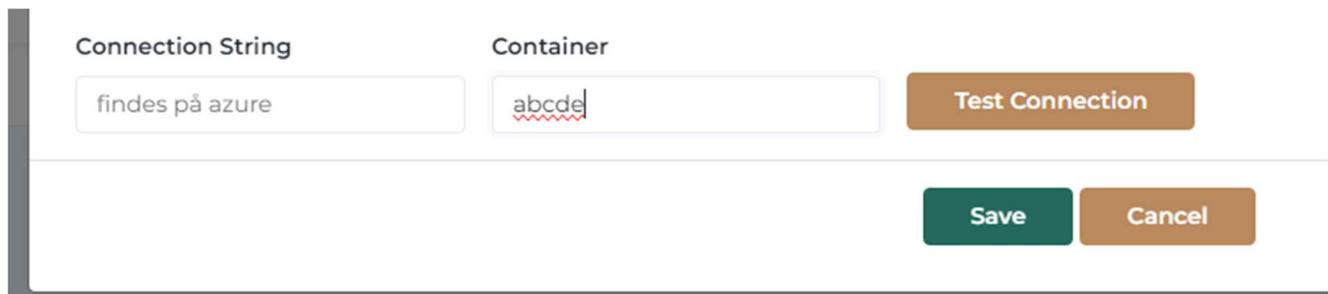
Country 5 Postal Zip And City 6

Security IPAddress 7 Storage 8

The fields marked in red are required. Some of them are predefined, and they only need to be changed if desired.

Field number 8, Storage, is the most important field to consider. If you want to store yourself, you must choose your own storage, otherwise you will have to choose a shared storage.

If you choose to use your own storage (8), you need to fill in 2 more things:



The screenshot shows a form with two input fields and three buttons. The first field is labeled "Connection String" and contains the text "findes på azure". The second field is labeled "Container" and contains the text "abcde|", with a red wavy underline under the "e" indicating a required field. To the right of the "Container" field is a brown button labeled "Test Connection". Below the input fields, there are two buttons: a dark green button labeled "Save" and a brown button labeled "Cancel".

Once you have done this, you choose Test.

You can create all the companies you want.